

Sample

Questionnaire staff member Training seminar / expert meeting

The questionnaires are an aid for the evaluation of training seminars and expert meetings. On this questionnaire each member of staff will give his/her own goals for the seminar or meeting. Then, at the end of the seminar/meeting, the participants will fill out their own questionnaires. All data is evaluated anonymously. This is not about control, but rather about supporting your work. Thanks very much!

Your aims

First of all, this is about what aims you personally have for this training seminar / expert meeting. Please place a tick by the following statements on how important it is for you that the individual aims be achieved.

	not important at all ⇓						very important ⇓		
1. Participants should be able to co-design the programme of the training seminar / expert meeting.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<small>M073</small>
2. Participants should learn and practice the other language(s).	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<small>M263</small>
3. After the training/event, the participants shall be able to lead activities like those experienced here.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<small>M809</small>
4. After the training/event, the participants shall be able to lead activities like those experienced here.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<small>M853</small>
5. The participants shall be given food for thought for their professional or voluntary activities.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<small>M855</small>
6. The participants shall be encouraged to ask questions at any time.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<small>M877</small>
7. Already throughout the training/event, the participants shall have the opportunity to reflect on what they have learned and lived.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<small>M885</small>
8. The participants shall have the opportunity to bring in their personal experiences.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<small>M889</small>
9. The participants shall experience how to deal with language in multilingual group settings.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<small>M903</small>

Do you agree with these statements?

In the following you will find statements on various topics. For each one, please tick how applicable it is to you. Attention: the scale here is "does not apply" / "totally applies".

	does not apply						totally applies	
	∨						∨	
10. I know the aims that are important for the agencies in this training seminar / expert meeting.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	M453
11. We discussed our aims for this training seminar / expert meeting in the staff team beforehand.	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	M459

A little information about you...

12. Age (in years)	<input type="text"/>	W202	
13. Gender	<input type="radio"/> male <input type="radio"/> non-binary	<input type="radio"/> female	W206
14. I belong to the group from ...	<input type="radio"/> Germany <input type="radio"/> Poland <input type="radio"/> Greece <input type="radio"/> other country <input type="text"/>	<input type="radio"/> France <input type="radio"/> Ukraine <input type="radio"/> Israel	W208
15. I am working in youth work:	<input type="radio"/> as a volunteer <input type="radio"/> as a full time employee <input type="radio"/> other <input type="text"/>	<input type="radio"/> on a contract basis <input type="radio"/> not at all / not yet	W346
16. This is the _____ (number) training seminar / expert programme in which I have worked.	<input type="text"/>	W308	
17. Other remarks	<input type="text"/>	W390	

Thank you!